

**BRADLEY BEACH PUBLIC**  
Library Board of Trustees Meeting  
November 18, 2024  
**Minutes**

**Call to Order** – President Moretto called the meeting to order at 5:16 p.m.

**Open Public Meeting Act Statement of Compliance** – President Moretto stated that the requirements under R.S. 10:4-18 have been satisfied by the publication of the required notice in The Coast Star, The Coaster, and the Asbury Park Press; posting the notice on the Municipal Complex Board; and filing a copy of the notice with the Municipal Clerk. In addition, the meeting agenda is posted on the Library’s website <http://www.bradleybeachlibrary.org/>

The meeting began with the Pledge of Allegiance.

**Roll Call** - the following members were present: Nanci Bachman, Mayor Fox, Mike Healey, Barb Johnston, Jennefer Mazza, Jeannie Moretto, Nancy Rine, Jeannette Sznajderman and Susan Vonsover. Morgan Maclearie-Gonzalez was absent. Library Director Ashley Foglia was also present.

**Officer’s Reports**

Secretary’s Report

- The October 28, 2024 Minutes were reviewed. Ms. Mazza moved to approve the minutes with corrections; Ms. Johnston seconded, all voted in favor and the Minutes were approved.
- Correspondence - none

President’s Report

- Review of Budget vs Actual and Current Accounts – no questions
- Payment of current bills – Ms. Johnston moved to approve payment, Ms. Mazza seconded, all voted in favor and the motion was approved.

**Committee Reports**

- Building & Grounds – Ms. Bachman discussed the meeting with the engineer and Ms. Foglia. The engineer’s report will be distributed and the recommendations will be reviewed at the December meeting.
- Finance – no update
- Personnel – no update
- Policy – no update
- Bylaws & Nominations – Ms. Sznajderman reported that the current officers want to continue in their roles. The vote on the slate will be held at the December meeting.

**Director’s Report**

Ms. Foglia distributed the report on the November programs and the calendar of December events. She noted that the Friends book sale will be held December 6th. She reported that she and Ms. Johnston are drafting the Library’s strategic plan. The draft will be distributed to the Board, and asked that comments be returned to them before the December meeting. She also discussed New Jersey’s Freedom to Read Act, legislation that is pending the

Governor's signature. Ms. Johnston confirmed that the Library's policies are aligned with this new legislation. Mayor Fox advised that any activities or events related to the policy must be documented. Lastly, Ms. Foglia discussed the need for a cleaning service with capacity to handle external work, such as clearing the clogged gutters. She is currently reviewing quotes and will select a service before year end.

- **Unfinished Business**

- Door counter – Ms. Foglia reported on two quotes for replacing the current door counter. The quotes are comparable and either replacement selected will be more efficient and accurate.
- Database updates – Ms. Foglia provided an update on Ancestry.com which she recommends licensing; she is still gathering information on newspaper databases. She also discussed various language services. Discussion followed and Ms. Johnston moved to license Transparent for two years, Ms. Mazza seconded, all voted in favor and the motion was approved.

Ms. Sznajderman left the meeting at 5:59 p.m.

- Library website design – Ms. Foglia discussed the need for redesigning the Library's website. She will share two quotes at the December meeting and also links to other library websites. Ms. Mazza asked about digital accessibility and Ms. Foglia will follow up with both vendors.

#### **New Business**

- Approval for annual maintenance package for air conditioner units – Mr. Healey moved to approve the Air Care Residential Service Agreement contract, Ms. Mazza seconded, all voted in favor and the motion was approved.
- 2025 Board Reorganization Meeting Date – Ms. Foglia explained that the Board must meet in early January to vote on the 2025 RFPs. The meeting will Monday, January 6<sup>th</sup>.

**Executive Session** – none

**Public Comment** - none

**Next Meeting** – December 16, 2024

**Adjournment** - Ms. Mazza moved to close the Regular Session, Ms. Johnston seconded, all voted in favor and the Regular Session closed at 6:22 p.m.